



Report to the Auburn City Council

Action Item

Agenda Item No. 10

City Manager Approval

To: Mayor and City Council Members
From: Bernie Schroeder, Public Works Director *BS*
Megan Siren, Transit Manager/Administrative Analyst *MS*
Date: May 9, 2011
Subject: Funding Agreement with PCTPA for the Mikkelsen Bus Shelter Project

The Issue

Shall the City Council approve the Funding Agreement with Placer County Transportation Planning Agency for the Mikkelsen Bus Shelter Project?

Conclusion and Recommendation

Staff recommends, BY RESOLUTION, authorize the City Manager to execute the funding agreement with Placer County Transportation Planning Agency for the Mikkelsen Bus Shelter Project.

Background

Placer County Transportation Planning Agency (PCTPA) identified funding from the Western Placer CTSA Bus Stop & Security Improvement Project. The Western Placer CTSA received funding from the 2008/09 grant cycle for the Transit System Safety Security & Disaster Response Account (TSSDRA) included in the Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act approved by the California voters in November 2006, available for local agency utilization after October 2009. Public Works submitted a request for \$10,045 to fund the Mikkelsen Bus Shelter Project and the PCTPA Board approved the funding agreement for the project on May 4, 2011. The Mikkelsen Bus Shelter Project includes adding a bus shelter with bench on Mikkelsen Road near 635 Mikkelsen Road.

The funding agreement needs to be executed by the City Manager for the City to have the authority to invoice PCTPA once the project is complete.

Alternatives Available to Council; Implications of Alternatives

1. Proceed with Staff Recommendation
2. Do not proceed with staff recommendation

Fiscal Impact

The proposed FY 2011/12 incorporates the Mikkelsen Bus Shelter Project in the budget for \$10,445 has an expense and revenue.

Attachments: Resolution/Funding Agreement

May 4, 2011

Robert Richardson, City Manager
City of Auburn
1225 Lincoln Way
Auburn, CA 95603

**SUBJECT: FUNDING AGREEMENT 10-01 BETWEEN THE CITY OF AUBURN
AND THE PLACER COUNTY TRANSPORTATION PLANNING
AGENCY (PCTPA) FOR THE WESTERN PLACER CTSA BUS STOP
SAFETY AND SECURITY IMPROVEMENTS PROJECT**

Dear Mr. Grehm:

This letter, when countersigned, authorizes funding by the Placer County Transportation Planning Agency (PCTPA) for work to be performed by the City of Auburn for the Western Placer CTSA Bus Stop Safety and Security Improvements Project.

1. **Funding Agreement:** This Funding Agreement is the statement of contract specific requirements applicable to the work effort to be undertaken by the City of Auburn for the Western Placer CTSA Bus Stop Safety and Security Improvements Project. The Western Placer CTSA Bus Stop Safety and Security Improvements Project will be funded under the Transit System Safety Security and Disaster Response Account (TSSDRA) included in Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act, approved by California voters in November 2006. The Western Placer CTSA Bus Stop Safety and Security Improvements Project Transit System Safety Security and Disaster Response Account (TSSDRA) grant application for FY 2008/09 is incorporated in this Funding Agreement.
2. **Term:** City is to commence work immediately and shall be completed no later than June 30, 2012, according to the project schedule / milestones provided in the Transit System Safety Security and Disaster Response Account (TSSDRA) grant application for FY2008/09.
3. **Scope of Services:** City will perform the tasks / milestones to manage and install the Western Placer CTSA Bus Stop Safety and Security Improvements Project provided in the Transit System Safety Security and Disaster Response Account (TSSDRA) grant application for FY 2008/09.

City of Auburn Funding Agreement #10-01

May 4, 2011

Page 2

4. **Personnel:** City will provide its own personnel to perform the work specified in the Funding Agreement. City will also provide administrative support, management, and overhead expenses.
5. **Compensation:** For services rendered, the City of Auburn will receive a sum not to exceed the amount of \$10,445 identified in the Western Placer CTSA Bus Stop Safety and Security Improvements Project Transit System Safety Security and Disaster Response Account (TSSDRA) grant application for FY 2008/09. Upon completion of the project, the City shall submit one invoice for reimbursement. The invoice for payment shall reference the work completed and the hours and cost associated with each task / milestone.

If this Funding Agreement meets with your approval, please sign and return one copy. You may retain a copy for your own records. Questions concerning this Funding Agreement should be directed to David Melko of my staff at (530) 823-4090.

Celia McAdam, Executive Director Date
Placer County Transportation Planning Agency

Robert Richardson, City Manager Date
City of Auburn

Attachment: Western Placer CTSA Bus Stop Safety and Security Improvements Project FY
2008/09 TSSSDRA Grant Application

C: Megan Siren, City of Auburn
David Melko, PCTPA



March 9, 2011

Celia McAdam
Executive Director-PCTPA
Placer County Transportation Planning Agency
299 Nevada Street
Auburn, CA 95603

RECEIVED

MAR 11 2011

P.C.T.P.A.

Dear Ms. McAdam:

SUBJECT: NOTIFICATION OF PAYMENT
California Emergency Management Agency
The Highway Safety, Traffic Reduction, and Port Security Bond
Act of 2006 (Proposition 1B)
Grant #6161-2, Cal EMA ID #061-91059

The California Emergency Management Agency (Cal EMA) has enclosed the approved copy of your Cash Request for your records. Payments are issued by the State Controller's Office and should be received within 90 days from the date of this letter. Please be advised that state warrants have a one-year period of negotiability.

As the recipient of state bond funds, your organization is subject to semi-annual performance reports due June 30th and December 31st of each year until all grant funds are fully expended. These reports are required to be submitted to Cal EMA via email at prop1B@calema.ca.gov.

Please refer to the enclosed information detailing the payment made for this request. For assistance regarding this payment, or your audit requirements, contact the Grant Processing's main line at (916) 845-8510.

Cal EMA GRANTS PROCESSING

Enclosure

cc: Applicants file

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CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT LEDGER

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.

Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

Warning! Decimal usage is not allowed. Attempts to use decimals will prompt error message.

Placer County Tran Planning Agency

061-91039

0061-0002

06161-0002

LEDGER TYPE:

ADVANCE

1

Item Number	Project	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated	Amount Approved Previous	Amount This Request	Match Amount	Total Approved	Remaining Balance	Percentage Complete
1	A	Collax- Camera	PROP1B	GA	Equip	EQUIPMENT	48,842	34,241	14,601		48,842		100.00%
2	B	City of Rocklin- Bus Stop and Safety	PROP1B	GA	Equip	EQUIPMENT	1,170	1,170			1,170		100.00%
3	C	Loomis- Bus Stop Safety	PROP1B	GA	Equip	EQUIPMENT	33,071	33,071			33,071		100.00%
4	D	WPCTSA- Bus Stop Safety	PROP1B	GA	Equip	EQUIPMENT	4,156		4,156		4,156		100.00%
5							10,445		10,445		10,445		100.00%
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Pay Total = \$ 14,001
AD 3/19/11

AUTHORIZED AGENT

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA #:

Placer County Transportation Planning Agency

061-91059
March 4, 2011
6161-0002

Supporting Information for Reimbursement/Advance of State and Federal Funds

This request is for an/a:

Cash Request

This claim is for costs incurred within the grant expenditure period from
a _____ through _____
(Beginning Expenditure Period Date) (Ending Expenditure Period Date)

June 30, 2009

(Ending Expenditure Period Date)

through

July 1, 2008

(Beginning Expenditure Period Date)

Under Penalty of Perjury I certify that:

I am the duly authorized officer of the claimant herein. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

Statement of Certification - Authorized Agent

By signing below, I hereby certify that I am the duly appointed Authorized Agent and have the authority to apply for the Homeland Security, Transit Security, Non-Profit Security Grant Program, PKOP 1B, Urban Area Security Initiative, and the Operational Area's application represents the needs for the State Homeland Security Program.

Celia McAdam, AICP

Printed Name

Signature of Authorized Agent

3/4/2011

Date

Mail workbooks to:

Amber Lane

Homeland Security Grants - CalEMA

California Emergency Management Agency

3600 Schriever Avenue

RECEIVED

MAR 08 2011

CALIFORNIA EMERGENCY
MANAGEMENT AGENCY

Grant Reimbursement Report

03/09/11

09 Prop 1B Transit All Others

Award # 6161-2

Applicant Placer County Transportation Planning Agency

Cal EMA ID # 061-91059

Transmittal # 846242

Grant Payment ID #: 5447854

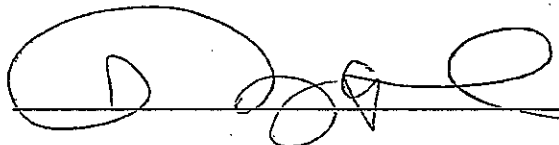
Reimbursement Request Period: July 1, 2007 to June 30, 2010

Project#	Item Type	Funding Source	Amount Obligated	Expenditures to Date	Requested Amount	Previous Reimbursement	Approved for this Request
C	General	PROP1B	4,156	0	4,156	0	4,156
D	General	PROP1B	10,445	0	10,445	0	10,445

Total Approved Amount:

14,601

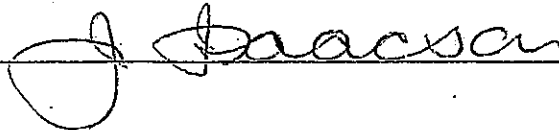
Prepared by:



Date:

3/9/11

Approved by:



Date:

3-10-11

1 RESOLUTION NO. 11-
2 RESOLUTION AUTHORIZING THE FUNDING AGREEMENT WITH PLACER
3 COUNTY TRANSPORTATION PLANNING AGENCY.
4 -----

5 THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

6 That the City Council of the City of Auburn does hereby authorize the
7 City Manager to sign and execute the funding agreement with Placer County
8 Transportation Planning Agency for the Mikkelsen Bus Shelter Project.

9 A true and correct copy of said Funding Agreement is attached hereto as
10 Exhibit "A."

11 DATED: May 9, 2011

12 _____
William W. Kirby, M.D., Mayor

13 ATTEST:

14 _____
15 Joseph G. R. Labrie, City Clerk
16

17 I, Joseph G. R. Labrie, City Clerk of the City of Auburn, hereby certify
18 that the foregoing resolution was duly passed at a regular session meeting of
19 the City Council of the City of Auburn held on the 9th day of May 2011 by the
following vote on roll call:

20 Ayes:

21 Noes:

22 Absent:

23 _____
Joseph G. R. Labrie, City Clerk
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27
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